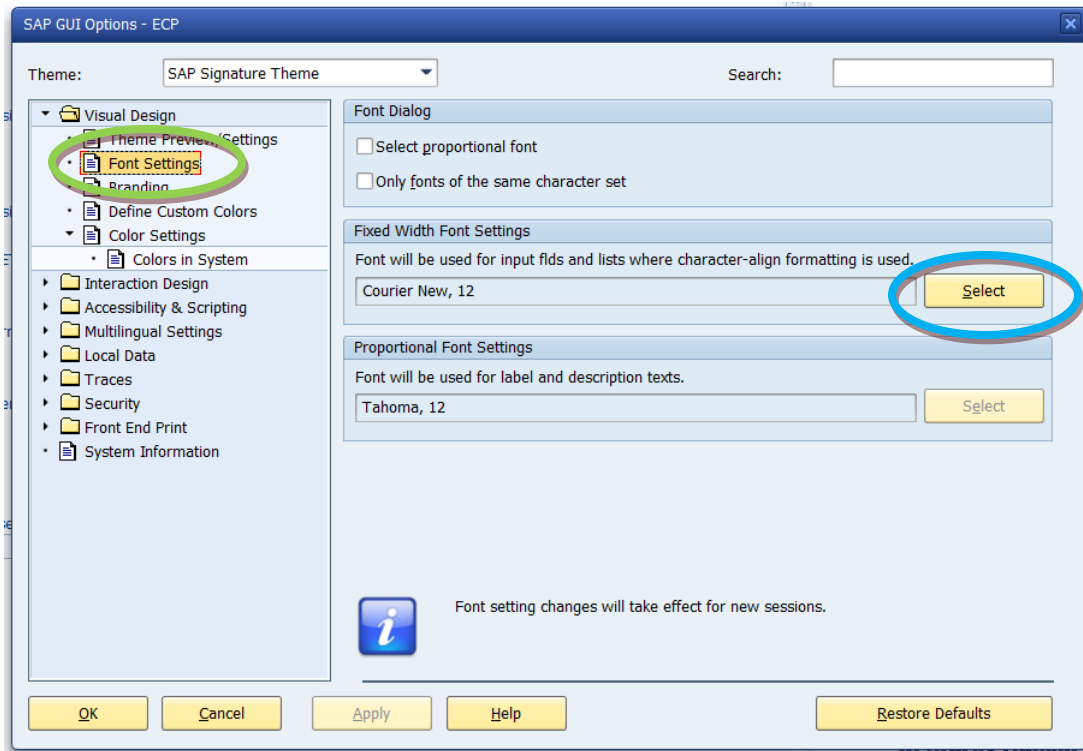# HOW TO ADJUST FONT SIZE IN SAP GUI

Following these instructions to adjust (increase/decrease) the font size in the SAP GUI.
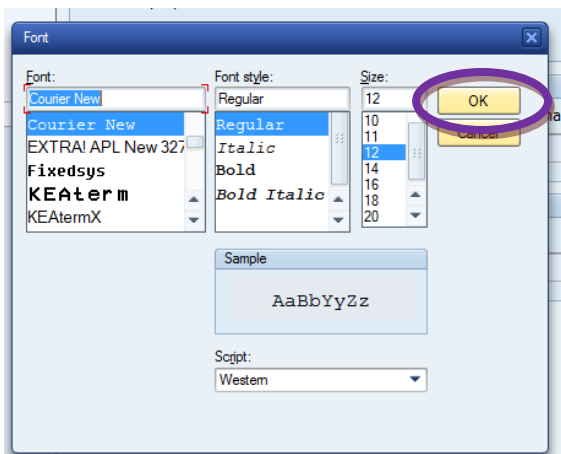
1. Log into the SAP GUI.

2. On the main screen, select the **icon** found on the far right of the toolbar and then click *Options*.
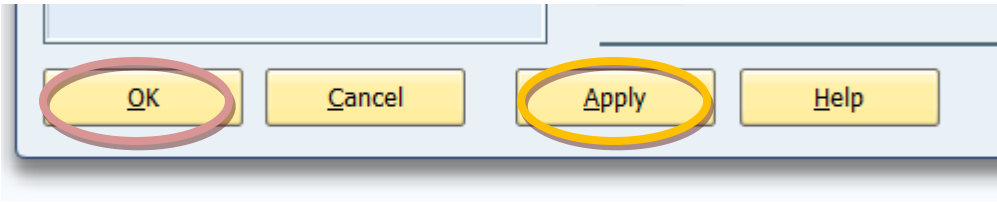
3. Under Visual Design, select **Font Setting** and then click on the **Select** button within Fixed Width Font Settings.

4. Select the desired font size and then click **OK**.

5. Click the **Apply** button, and then click **OK**.

6. You will now need to log out of the SAP GUI and then log back in. The new font size will be visible after that is completed.